

FERTILE-BELTRAMI PUBLIC SCHOOL DIST #599
Continuing Education Clock Hours Approval Form

Name _____ Submit Date _____

This Applicant requests: _____ Hours _____ Category (see back of form for category descriptions)

*** Must attach agenda, completion certificate or transcript for verification. ***

DESCRIPTION OF EXPERIENCE:

Experience _____

Inclusive Dates _____

Time (Hours) _____ (Does not include hour)

Place _____

STATE REQUIREMENTS FOR RENEWAL: Please check the appropriate box **IF** this activity meets one of the following state requirements for renewal:

- Positive behavior intervention strategies
- Key warning signs of early-onset mental illness in children and adolescents
- Suicide prevention
- Reading practices and preparation
- English language earners
- Cultural competency

FOR CONTINUING EDUCATION COMMITTEE USE ONLY:

FINAL APPROVAL: The above experience

() is approved for _____ hours

() is not approved

Category: _____

Reason: _____

Date: _____

Signed: _____

Committee Chairperson

Original to be retained by Continuing Education Committee.

Please make your own copy for your records.

Continuing Ed Categories

A	relevant coursework completed at accredited colleges and universities (24 hrs/credit)
B	educational workshops, conferences, institutes, seminars, or lectures in areas appropriate to licenses held
C	staff development activities, in-service meetings, and courses
D	site, district, regional, state, national, or international designated curriculum development (15 hrs max, must be pre-approved by administration)
E	engagement in formal peer coaching or mentorship relationships with colleagues that addresses one or more of the standards in part 8710.2000
F	<p>professional service in the following areas:</p> <ul style="list-style-type: none"> • supervision of clinical experiences of persons enrolled in teacher preparation programs; (max 24 hrs per semester) • participation on national, state, and local committees involved with licensure, teacher education, or professional standards; or • participation in national, regional, or state accreditation
G	<p>leadership experiences in the following areas:</p> <ul style="list-style-type: none"> • development of new or broader skills/sensitivities to the school, community, or profession; • publication of professional articles in professional journal in appropriate field; • volunteer work in professional organizations related to areas of licensure held
H	<p>opportunities to enhance knowledge and understanding of diverse educational settings in the following areas:</p> <ul style="list-style-type: none"> • experience with students of another age, ability, culture, or socioeconomic. level; or • systematic, purposeful observation during visits to schools and to related business and industry
I	<p>travel or work experience: must be preapproved</p> <ul style="list-style-type: none"> • travel for purposes of improving instructional capabilities related to field of licensure; (10 hrs/week, 30 hrs max/5 year period) with administrative <i>preapproval</i> • work experience in business or industry appropriate to the field of licensure